

Summary of Cullompton Town Team meeting held on Thursday 22 March 2018 at 2pm at the Hayridge Centre

Present Cllr Liza Oxford-Booth (in the chair), Cllr Martin Smith, Jenny Radford, Judy Morris, Judy Smith, Roy Gould and Cllr Janet Johns

Apologies: Cllr Rosemary Berry (MDDC), Cllr John Berry (DCC), Cllr Eileen Andrews, Jane Campbell, John Bodley-Scott, Janet Sutton-Webb, Andy North and Ray Ursell

Note taker: Judy Morris

1. **Introductions and welcome:** The Vice-Chairman welcomed everyone to the meeting.
2. **Public Questions:** None
3. **Minutes** of the previous meeting held on 25 January 2018 were approved and signed.

ITEM	SUBJECT	NOTES & ACTIONS	FOR ACTION
4.	MATTERS ARISING	None	
5.	FUNDING & FINANCE	Income and Expenditure account was circulated with the agenda and noted. Judy reported that the new resident pack folders will cost £514 for 1,000. It was AGREED: to investigate whether they are being handed out by the estate agents etc. before committing to buying any more. In the meanwhile consider alternative ways to provide a welcome pack for new residents and investigate purchase of stands to give to show houses to display the folders.	JM/JS
6.	REVIEW VACANT SEATS	Still looking for someone to represent the local schools. Liza offered to follow this up. It was suggested that the local estate agents are invited to send a representative to meetings.	LO-B
7.	WEBSITE	As Ray Ursell was unable to attend the meeting it was AGREED: to defer this item until the next meeting	
8.	SETTING UP A CONSTITUTED BODY	It was confirmed that there is a need to open a bank account before the Team can register as a charity. Martin Smith suggested that the Team opens an account with the Co-operative Bank. AGREED: That the Town Team opens an account with the Co-operative Bank.	

		<p>The draft constitution was reviewed and it was</p> <p>AGREED: To adopt the draft constitution of a Charitable Incorporated Organisation with voting members other than its charity trustees. Opt for Option 1 for Clause (13) Appointment of Trustees. Proposed Martin Smith, seconded Liza Oxford-Booth.</p>	
9.	TOURISM AND PROMOTION	<ul style="list-style-type: none"> • Festivals: SpringFest 14 April, Steering Group met recently and arrangements moving along well, Tiverton Community Radio will be promoting the event beforehand and attending. Looking for volunteers to assist with foot counts. • Signs and Notice Boards: Judy reported that she had received an email from MDDC asking for details of whose name the agreement for the sheep notice board should be made out, also an address and what will be posted on the boards. <p>AGREED: That the Agreement is made out as follows:</p> <p>Cullompton Town Team, C/o Cullompton Town Council, The Town Hall, 1 High Street, Cullompton, Devon EX15 1AB</p> <p>The boards to be used for notices to promote suitable and appropriate local community activities and events.</p> <ul style="list-style-type: none"> • Local Tourism: Defer until the next meeting. • Markets: Discussion about how to increase footfall at the Street Market and the Farmers' Market and employing a Market Manager to promote the markets. There will be a pop-up Farmers' Market in Tesco car park on 31 March. • Any other projects: Liza reported that the Culm Valley Dementia Action Alliance will be holding two dementia awareness sessions at the Community Centre on 22 and 23 May. <p>Sensory project at College Surgery, hope to adopt the community orchard to be provided next to the surgery as a condition of the new housing development.</p>	JM
11.	STREET SCENE	<p>Townscape Heritage Lottery bid: Should hear the outcome at the end of May 2018.</p> <p>Shop Front grants: Application for Coco, a new shop in Fore Street, has recently been approved. No progress with the application from Alfies. Anyone interested in applying for a grant should contact John Bodley-Scott at MDDC.</p>	
12.	PRESENTATION BY KAREN NOLAN (INVOLVE) WITH REGARD TO SETTING UP A CULLOMPTON	<p>Karen explained Involve's role in supporting a network of voluntary organisations. They would like to hold a Cullompton Conversation to look at provision of health and wellbeing services in the Cullompton area. Health and Social Care providers will be invited to the meeting along with representatives from the voluntary</p>	

	<p>COMMUNITY CONVERSATION</p>	<p>sector. She explained that the Royal Devon & Exeter Hospital are particularly supportive of this format as it enables them to be in touch with the communities they serve.</p> <p>AGREED: That the Town Team supports Involve's initiative to arrange a Cullompton Community Conversation to look at how health and wellbeing services are provided in the Cullompton area. Proposed Janet Johns, seconded Roy Gould.</p>	
--	--------------------------------------	---	--

12. DATE AND TIME OF NEXT MEETING: Thursday **17 May 2018 at 2pm** at the Hayridge