

Summary of Cullompton Town Team meeting held on Thursday 25 January 2018 at 2pm in Cullompton Town Hall

Present Cllr Martin Smith (Chair), Jenny Radford, Judy Morris, Jane Campbell, Judy Smith, Roy Gould, Cllr Lisa Oxford-Booth, Ray Ursell , Cllr Eileen Andrews, John Bodley-Scott, Janet Sutton-Webb, Janet Johns and Andy North

Apologies: Cllr Rosemary Berry (MDDC) and Cllr John Berry (DCC).

Note taker: Judy Morris

1. **Introductions and welcome:** The Chairman welcomed everyone to the meeting and introduced new member, Andy North, who has offered to represent Culm Valley in Business (CViB), everyone introduced themselves.
2. **Public Questions:** None
3. **Minutes** of the previous meeting held on 9 November 2017 were approved and signed.

ITEM	SUBJECT	NOTES & ACTIONS	FOR ACTION
4.	MATTERS ARISING	None	
5.	NOTICE BOARD PRESENTATION	<p>Ray Ursell explained that the electronic noticeboard is nearing completion, would like feedback from the Team about the screen layout. Split screen, one with details of regular weekly/monthly event and the other with one-off events.</p> <p>He explained about access to update the information and asked that each venue nominates someone to update their information. Need to decide the order information will appear in e.g. time, venue or activity.</p> <p>Sufficient funding to buy and set-up 4 screens plus internet connections.</p> <p>In response to a question he explained that the long term maintenance costs will be about £150 per year. If a domain name is required that then cost will be an additional £20 per year.</p>	<p>Find out if the existing touchscreens can host the noticeboards.</p> <p>RU to send link to Team members for feedback.</p>
6.	FUNDING & FINANCE	Income and Expenditure account was circulated with the agenda and noted.	
7.	REVIEW VACANT SEATS	Check to contact local schools to establish whether someone would like to attend the Town Team meetings to represent the schools.	JM

8.	WEBSITE	Ray Ursell explained that he had not had the time to carry out any work on the website but hoped to soon be in a position to make some progress.	
9.	SETTING UP A CONSTITUTED BODY	<p>Objective approved as:</p> <p><i>“To promote sustainable development for the benefit of the residents of Cullompton, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations to promote the economic growth and regeneration of Cullompton Town Centre and surrounding areas of social and economic deprivation.</i></p> <p><i>Sustainable development means “development which meets the needs of the present without compromising the ability of future generations to meet their own needs.”</i></p> <p>Discussion ensued and it was agreed as follows:</p> <ul style="list-style-type: none"> • Retain ability to charge a membership fee but that membership fee can be nil. • The following agreed to become trustees: Martin Smith Eileen Andrews Andy North Liza Oxford-Booth Ray Ursell 	<p>Check whether it is necessary to open a bank account before the charity can be registered.</p> <p>MS to investigate opening a bank account</p>
10.	TOURISM AND PROMOTION	<p>Festivals: SpringFest 14 April, Steering Group met recently and arrangements moving along quite well, large number of stall bookings for the Walronds, wide variety of things happening.</p> <p>JC circulated an article taken from the Times newspaper which stresses the importance of events such as Food Festivals to small towns to bring people into their town centre.</p> <p>Festival Week: Eileen Andrews reported that she is organising a meeting with local organisations, grateful for any help or support. It was suggested that she finds someone to assist with social media to promote the event.</p> <p>Andy North asked about organising an event in the Hayridge car park to encourage people to that end of the town centre.</p> <p>Signs and Notice Boards: Waiting response from MDDC re sheep notice boards. John Bodley-Scott offered to follow-up and find out what progress has been made.</p> <p>Any other projects: Judy reported that there are very few of the new resident pack folders left. She offered to find out the cost of printing the folders and bring to the next meeting.</p>	<p>JB-S</p> <p>JM</p>

11.	STREET SCENE	Townscape Heritage Lottery bid: Should hear the outcome at the end of May 2018. Shop Front grants: Still waiting to hear about Alfies, just over £2k remaining in the fund.	
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12. **DATE AND TIME OF NEXT MEETING:** Thursday 22 March 2018 at 2pm at the Hayridge

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